

Office of the Chair

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CONFIDENTIAL

File: 5040-01

July 31, 2024

Sent via email only: mayor@courtenay.ca

Mayor Bob Wells
City of Courtenay
830 Cliffe Avenue
Courtenay BC V9N 2J7

Dear Mayor Wells:

Re: Winter Shelter Strategy Resource

At the July 30, 2024 closed meeting, the Comox Valley Regional District Board passed the following resolution:

THAT up to \$91,000 be allocated from the 2024 Homelessness Support Service financial plan to the City of Courtenay for the development and implementation of a Winter Shelter Strategy for the Comox Valley;

AND FURTHER THAT staff be directed to enter into a Letter of Agreement with the City of Courtenay with the conditions that:

- the funds be used as outlined in the letter of request (Appendix A) dated July 24, 2024, and in a budget to be provided by the City of Courtenay; and
- the Comox Valley Regional District continue to be included in engagement regarding the Winter Shelter Strategy development and implementation and informed of key milestones in advance of information being released to the public;

AND FINALLY THAT the Board approve a rise and report subject to the letter of agreement being signed between both parties.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Will Cole-Hamilton', is written over a light blue horizontal line.

Will Cole-Hamilton
Chair

cc: James Warren, Chief Administrative Officer
Geoff Garbutt, City Manager, City of Courtenay
Susie Saunders, Director of Recreation, City of Courtenay
Marianne Wade, Director of Development Services, City of Courtenay
Lisa Kilpatrick, Community Development and Resilience Manager

The Comox Valley Regional District respectfully acknowledges the land on which it operates is on the unceded traditional territory of the K'ómoks First Nation, the traditional keepers of this land.