



Council Minutes

Meeting #: R4/2025
Date: February 26, 2025
Time: 4:00 pm
Location: CVRD Civic Room, 770 Harmston Ave, Courtenay

Council Present: B. Wells (joined via Zoom)
W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum (Acting Mayor)
W. Morin

Regrets: E. Jolicoeur

Staff Present: G. Garbutt, City Manager (CAO)
A. Langenmaier, Director of Financial Services (CFO)
K. Macdonald, Fire Chief
K. O'Connell, Director of Corporate Services (CO)
S. Saunders, Director of Recreation, Culture & Community Services
K. Shaw, Director of Operational Services

1. CALL TO ORDER

Acting Mayor McCollum called the meeting to order at 4:04 pm and respectfully acknowledged that the meeting was conducted on the Unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

2. INTRODUCTION OF LATE ITEMS

Moved By Frisch

Seconded By Hillian

THAT Council add the following late item, that in accordance with the Community Charter must be considered in camera, as agenda item 9 and direct staff to re-order the agenda accordingly:

THAT Council close the meeting to the public pursuant to the following subsections of the Community Charter:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered related to or is one or more of the following:

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

3. ADOPTION OF MINUES

3.1 Regular Council Minutes - February 12, 2025

Moved By Frisch

Seconded By Cole-Hamilton

THAT Council approved the February 12, 2025 Regular Council minutes.

CARRIED

4. STAFF REPORTS

Moved By Frisch

Seconded By Cole-Hamilton

4.1 Operational Services

4.1.1 Water Conservation - Seasonal Water Use Increases

Moved By Frisch

Seconded By Cole-Hamilton

THAT Council receive the *Water Conservation - Seasonal Water Use Increases* report and direct staff to dedicate resources towards water restriction enforcement in 2025 from May 1st to August 31st, including evenings and weekends; and

THAT Council endorse the draft letter and direct staff to send the letter to the Comox Valley Regional District (CVRD) Water Committee, on behalf of

City Council, requesting an amendment to the CVRD's *Comox Valley Water Conservation Bylaw No. 2010* for a reduction in weekly lawn watering hours under Stage 1 and Stage 2 water restrictions.

CARRIED

5. NOTICE OF MOTION

5.1 Tariffs Response - City of Courtenay Joins Team Canada (Councillor Jolicoeur)

WHEREAS the United States government is proposing to impose tariffs on Canadian imports, including a 25% tariff on all Canadian goods entering the US, except for energy resources, which face a 10% tariff; and

WHEREAS these tariffs may negatively impact Canadian businesses, industries, and workers, particularly those engaged in manufacturing, agriculture, forestry, and other export-driven sectors, leading to job losses and economic instability in communities such as Courtenay; and

WHEREAS supporting Canadian-made goods and services sustains local businesses, protects Canadian jobs, and strengthens the national economy in response to trade restrictions; and

THEREFORE BE IT RESOLVED that the City of Courtenay encourage residents, businesses, and municipal departments to prioritize the purchase of Canadian-made goods and services whenever feasible; and

BE IT FURTHER RESOLVED that the City of Courtenay prioritize Canadian-made goods and services in current and upcoming municipal procurement and contracts, provided they meet financial and operational requirements; and

BE IT FURTHER RESOLVED that the City engage with local business organizations, including the Comox Valley Chamber of Commerce and Downtown Courtenay Business Improvement Area to promote initiatives supporting Canadian businesses and local employment; and

BE IT FURTHER RESOLVED that staff report back to Council on the impacts of the above actions;

AND FURTHER THAT this resolution be shared with other Comox Valley local governments and K'omoks First Nation for consideration.

6. 2025-2029 FINANCIAL PLAN

6.1 2025-2029 Financial Plan Follow up

Moved By Hillian

Seconded By Cole-Hamilton

THAT Council approve the updated **2025-2029 Financial Plan**, as presented on February 26, 2025, and proceed to first, second and third readings of the following bylaws:

- *2025-2029 Financial Plan Bylaw No. 3165, 2025; and*
- *Sewer Service Frontage Tax - Amendment Bylaw No. 3170, 2025.*

CARRIED

7. BYLAWS

7.1 For First, Second and Third Reading:

7.1.1 2025-2029 Financial Plan Bylaw No. 3165, 2025

Moved By Hillian

Seconded By Morin

THAT Council give first, second and third reading to "2025-2029 Financial Plan Bylaw No. 3165, 2025".

CARRIED

7.1.2 Sewer Service Frontage Tax - Amendment Bylaw No. 3170, 2025

Moved By Morin

Seconded By Frisch

THAT Council give first, second and third reading to "Sewer Service Frontage Tax - Amendment Bylaw No. 3170, 2025".

CARRIED

7.2 For Adoption:

7.2.1 Fees and Charges - Amendment Bylaw No. 3171, 2025 (solid waste)

Moved By Morin

Seconded By Hillian

THAT Council adopt the "Fees and Charges - Amendment Bylaw No. 3171, 2025 (solid waste)".

CARRIED

8. COUNCIL REPORTS

8.1 Councillor Cole-Hamilton

No report provided.

8.2 Councillor Frisch

No report provided.

8.3 Councillor Hillian

No report provided.

8.4 Councillor Jolicoeur

No report provided.

8.5 Councillor McCollum

No report provided.

8.6 Councillor Morin

No report provided.

8.7 Mayor Wells

No report provided.

9. IN CAMERA RESOLUTION

Moved By Frisch

Seconded By Hillian

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CARRIED

10. ADJOURNMENT

Acting Mayor McCollum terminated the open portion of the meeting at 5:11 pm. Following the conclusion of the in camera portion of the meeting, Acting Mayor McCollum terminated the meeting at 5:54 pm.

CERTIFIED CORRECT

Adopted by Council [MONTH] [DAY], 2025

Mayor Bob Wells

Corporate Officer