

Mr. Scott Hainsworth
Manager of Procurement, Risk and Real Estate | Financial Services
City of Courtenay
830 Cliffe Avenue
Courtenay, BC V9N 2J7

03 March 2025

Dear Scott,

I am writing to request a Letter of Support from the City of Courtenay for a new Airpark project for which an application will be submitted to the Government of BC under the 2025/26 BC Air Access Program (BCAAP).

The project for which the Airpark Association will be requesting BCAAP support is for crack-filling and asphalt upgrades to the airside operating areas of the Airpark, including the main ramp, runway, and taxiways. The approximate cost of the project, depending upon the scope approved by BCAAP, is \$40,000.00 to \$60,000.00. The Airpark will be responsible for 15-25% of the total project cost.

The Airpark Board of Directors is unanimous in its support for the project, and contingency funds have been set aside to cover the Airpark's share of the cost.

/ For your information, a copy of the Letter of Support provided by the City Council for our 2023/24 BCAAP Application is attached.

Ray
Raymond Henault
President
Courtenay Airpark Association

Phone: (250) 465-0086
E-mail: rhenault@hotmail.com

Attachment: Letter of Support provided by the City of Courtenay on 19 January, 2023 in support of Courtenay Airpark's 2023/24 BCAAP Application.

Mayor's Office
830 Cliffe Avenue
Courtenay, B.C.
V9N 2J7



Phone 250-334-444:
Fax 250-334-424
email: info@courtenay.ca

January 19, 2023

File No.: 0400-02

Ray Henault, President
Courtenay Airpark Association
#1 - 110 20th Street,
Courtenay, BC V9N 8B1
Sent via email only: rlenault@hotmail.com

Dear Ray Henault:

Re: Letter of Support - Courtenay Airpark Association BC Air Access Program Grant

On behalf of our City Council, I am pleased to write you in support of the Courtenay Airpark Association's application to the BC Air Access Program grant.

At its January 11, 2023 meeting, Courtenay Council passed the following resolution:

THAT Council direct staff to provide a letter of support to the Courtenay Airpark Association for the 2023 BC Air Access Program.

The City of Courtenay recognizes the importance of the services provided by the Courtenay Airpark, and is supportive of the application to replace the floatplane dock and pave a dedicated air ambulance helicopter pad. The proposed projects will ensure safe access to floatplane and air ambulance services for Courtenay and the surrounding communities.

Yours truly,

A handwritten signature in black ink, appearing to read 'Bob Wells'.

Bob Wells
Mayor
City of Courtenay

CC: Geoff Garbutt, City Manager (CAO)