



The Corporation of the City of Courtenay

Bylaw No. 3185

A bylaw to establish regulations and process for the Bylaw Dispute Adjudication System

WHEREAS, in accordance with section 260 of the Community Charter, local governments are granted the authority to establish bylaws for the purpose of enforcing their bylaws;

NOW, THEREFORE, the Council of the City of Courtenay, assembled in an open meeting, enacts as follows:

Citation

1. This bylaw shall be cited as the “Municipal Enforcement Bylaw No. 3185”.

Definitions

2. In this bylaw, “**City**” means the City of Courtenay.
3. In Part 2 of this bylaw, “**LGBNE Act**” means the *Local Government Bylaw Notice Enforcement Act*, SBC 2003, c. 60 and regulations enacted thereunder.
4. The terms in Part 2 of this bylaw have the same meaning as the terms defined in the LGBNE Act.
5. In Part 3 of this bylaw, “**Charter**” means the *Community Charter*, SBC 2003, c. 26 and regulations enacted thereunder.

“**municipal ticket**” means a ticket for a bylaw offence issued under section 264 of the *Charter*.

Application

6. This Bylaw applies to the Municipal Enforcement Bylaw No. 3185 for the City of Courtenay.
7. The attached schedule A & B form part of this Bylaw.

Severability

8. If any portion of this bylaw is held by a court of competent jurisdiction, then the invalid portion shall be severed from the bylaw and the remainder of the bylaw shall be deemed to have been adopted without the severed portion.

Part 2 – Bylaw Notices

Designation of Bylaw Contraventions for Bylaw Notices

9. The bylaw contraventions designated in Appendix “A” of this bylaw may be dealt with by bylaw notice pursuant to the LGBNE Act.
10. The descriptions set forth in Column 1 of Appendix “A” of this bylaw are authorized to be used on a bylaw notice to designate a contravention under the bylaw section number appearing in Column 2 of Appendix “A” opposite the respective description.

Penalties for Bylaw Notices

11. The penalty for a bylaw contravention designated in Appendix “A” of this bylaw is as follows:
 - a. subject to subsection (b) to (d), the penalty set out in Column 3 of Appendix “A” of this bylaw corresponding to the contravention;
 - b. if received by the City within 14 days of the person receiving or being presumed to have received the bylaw notice, the discounted penalty for early payment set out in Column 4 of Appendix “A” of this bylaw corresponding to the contravention;
 - c. if more than 30 days after the person received or is presumed to have received the bylaw notice, the penalty for late payment set out in Column 5 of Appendix “A” of this bylaw corresponding to the contravention; or
 - d. if a person who disputes a bylaw notice enters into and complies with a compliance agreement, where available as specified in Column 6 of Appendix “A”, the penalty set out in Column 3 of Appendix “A” of this bylaw corresponding to the contravention, discounted by 50%.

Period for Paying or Disputing Bylaw Notice

12. A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - a. pay the penalty set out in section 11, or

- b. request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it either in person during regular office hours, by mail, or on-line at bylaw@courtenay.ca to the City municipal hall.
- 13. A person may pay the penalty after 14 days of receiving the bylaw notice in accordance with section 11, but no person may dispute the notice after 14 days of receiving or being presumed to have received the bylaw notice.
- 14. If a person was not served personally with a bylaw notice and advises the City that they did not receive a copy of the bylaw notice within 21 days of receiving or being presumed to have received a notice from the City that the amount under the bylaw notice is owing, the time limits for responding to a bylaw notice under this bylaw do not begin to run until a copy of the bylaw notice is re-issued and delivered in accordance with the LGBNE Act.

City Bylaw Notice Dispute Adjudication System

- 15. In accordance with the LGBNE Act, the City Bylaw Notice Dispute Adjudication System is established as a dispute adjudication system to resolve disputes in relation to bylaw notices.
- 16. The civic address of the office of the City Bylaw Notice Dispute Adjudication System is 830 Cliffe Ave, Courtenay, V9N 2J7, British Columbia.
- 17. Every person that elects dispute adjudication and is unsuccessful in the dispute adjudication in relation to a bylaw notice must pay the City a fee of \$25.00 in addition to the penalty set out in section 11 for the purposes of the City recovering the costs of the City Bylaw Notice Dispute Adjudication System.

Screening Officers

- 18. The position of screening officer is established.
- 19. The following are designated classes of persons that may be appointed by the City as screening officers:
 - a. Director of Corporate Services;
 - b. Director of Public Works;
 - c. Manager of Bylaw Enforcement;
 - d. Manager of Parks;
 - e. Manager of Solid Waste Services;

- f. Manager of Buildings and Administrative Services;
- g. Bylaw Enforcement Officer; and
- h. Bylaw Screening Clerk;

and Council may appoint screening officers from these classes of persons by name of office or otherwise.

Powers, Duties and Functions of Screening Officers

20. The powers, duties and functions of a screening officer are as set out in the LGBNE Act, and include the following:

- a. when requested by the person against whom a bylaw contravention is alleged, communicate information with respect to the contravention including the nature of the contravention, the provision of the bylaw contravened, the penalty for the contravention and fees in relation to the City Bylaw Notice Dispute Adjudication System;
- b. communicate with any or all of the following for the purposes of performing their functions under this bylaw or the LGBNE Act:
 - i. the person against whom a bylaw contravention is alleged or their representative;
 - ii. the person who issued the bylaw notice;
 - iii. the complainant or their representative;
 - iv. the City's staff regarding the disputant's history of bylaw compliance;
- c. review the City's records regarding the disputant's history of bylaw compliance;
- d. cancel bylaw notices in accordance with the LGBNE Act or the City's policies;
- e. prepare and enter into compliance agreements under the LGBNE Act with a person who disputes a bylaw notice for specified bylaw contraventions and as part of the process may establish terms and conditions the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
- f. provide for payment of a reduced amount of the penalty if a compliance agreement is entered into, as provided in section 11.

21. The bylaw contraventions in relation to which a screening officer may enter into a compliance agreement are those set out in Column 6 of Appendix "A".

22. The maximum duration of a compliance agreement is one year.

23. A screening officer may not screen a bylaw notice which they have issued.

Form of Bylaw Notice

24. The City may, from time to time, provide for the form of the bylaw notice, provided that the bylaw notice complies with section 4 of the LGBNE Act.

Part 2 – Municipal Ticketing for Bylaw Offences

Designation of Bylaw for Municipal Ticket

25. The bylaw offences designated in Appendix “B” of this bylaw may be enforced by means of a municipal ticket under section 264 of the *Charter*.

26. The expressions set forth in Column 1 of Appendix “B” of this bylaw are authorized to be used on a municipal ticket to designate the offence committed under the bylaw section number appearing in Column 2 of Appendix “B” opposite the respective expression.

Fines for Municipal Tickets

27. The fine for an offence against a bylaw designated in Appendix “B” of this bylaw is as follows:

- a. Subject to subsection (b), the fine set out in Column 3 of Appendix “B” of this bylaw corresponding to the offence;
- b. If received by the City on or before the 30th day from the date on which the municipal ticket is served, the discounted penalty set out in Column 4 of Appendix “B” of this bylaw corresponding to the offence.

Period for Paying or Disputing Municipal Ticket

28. A person who receives a municipal ticket must, within 14 days after the date of service:

- a. pay the fine indicated on the municipal ticket to the City, in accordance with the instructions indicated on the municipal ticket, or
- b. dispute the allegation contained in the municipal ticket in accordance with section 267 of the *Charter*.

Hearing of Dispute

29. If notice of dispute of municipal ticket is given in accordance with section 267 of the *Charter*, the ticket will be referred to the Provincial Court for a hearing.

Previous Bylaw Repealed

30. The “City of Courtenay Municipal Ticket Information Bylaw No. 2435, 2006” as amended, is hereby repealed.

READ A FIRST TIME this ____ day of _____, 2025.

READ A SECOND TIME this ____ day of _____, 2025.

READ A THIRD TIME this ____ day of _____, 2025.

ADOPTED this ____ day of _____, 2025.

Mayor Bob Wells

Corporate Officer

APPENDIX A BYLAW NOTICES

ANIMAL CONTROL BYLAW No. 1897, 1996

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
No dog licence	III.4	\$100.00	\$75.00	\$125.00	Yes
Fail to affix dog licence tag	III.7	\$100.00	\$75.00	\$125.00	Yes
Remove dog licence	III.8	\$100.00	\$75.00	\$125.00	Yes
Unlawful keeping of animal	IV.12	\$200.00	\$150.00	\$250.00	Yes
Keeping more than three dogs	IV.14	\$100.00	\$75.00	\$125.00	Yes
Fail to have dog on leash no longer the 6 feet	IV.16	\$100.00	\$75.00	\$125.00	Yes
Dog at large	IV.16	\$200.00	\$150.00	\$250.00	Yes
Fail to remove excrement	IV.17	\$100.00	\$75.00	\$125.00	Yes
Fail to confine vicious dog	IV.19	\$500.00	\$375.00	\$500.00	No
Fail to muzzle vicious dog	IV.19	\$500.00	\$375.00	\$500.00	No
Obstruct Animal Control Officer	VII.41	\$500.00	\$375.00	\$500.00	No

BUILDING BYLAW No. 3001, 2020

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Interference with building officials right of entry	7.6	\$300.00	\$225.00	\$375.00	Yes
Construction without building permit	11.1	\$300.00	\$225.00	\$375.00	Yes
Demolition without building permit	11.1(c)				No
Moving building without building permit	11.1(b)	\$300.00	\$225.00	\$375.00	No
Unsafe site	8.5(c)	\$500.00	\$375.00	\$500.00	Yes
Failure to post Civic address	8.5(a)	\$100.00	\$75.00	\$125.00	Yes
Failure to comply with permit conditions	8.3(a)	\$200.00	\$150.00	\$250.00	Yes
Failure to obtain Occupancy inspection notice	11.53	\$500.00	\$375.00	\$500.00	Yes
Unsafe condition	7.7(i)	\$500.00	\$375.00	\$500.00	Yes
Failure to obtain building official's written acceptance prior to	11.34	\$100.00	\$75.00	\$125.00	Yes

concealing work					
Failure to stop work after a registered professional's services are terminated	11.38	\$100.00	\$75.00	\$125.00	Yes
Violation of stop work order	11.36	\$100.00	\$375.00	\$500.00	Yes
Violation of Do Not Occupy Notice	11.43	\$500.00	\$375.00	\$500.00	Yes

BUSINESS LICENCE BYLAW No.2523, 2008

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
No business licence	2.1	\$500.00	\$375.00	\$500.00	Yes
Fail to pay for separate licence	2.2	\$100.00	\$75.00	\$125.00	Yes
Fail to display licence	2.3	\$100.00	\$75.00	\$125.00	Yes
Fail to transfer licence	2.9	\$100.00	\$75.00	\$125.00	Yes
Fail to notify if change to licence	2.9	\$100.00	\$75.00	\$125.00	Yes
Selling of goods or merchandise on highway	2.10	\$500.00	\$375.00	\$500.00	Yes
Fail to permit inspection of records	4.3	\$200.00	\$150.00	\$250.00	Yes
Fail to post list of subtrades	7.1	\$100.00	\$75.00	\$125.00	Yes
Fail to state name of business	8.1(a)	\$100.00	\$75.00	\$125.00	Yes
Fail to state name	8.1(b)	\$100.00	\$75.00	\$125.00	Yes
Fail to display identification	8.1(c)	\$100.00	\$75.00	\$125.00	Yes
Fail to display business licence	8.1(d)	\$100.00	\$75.00	\$125.00	Yes

BUSINESS LICENCE BYLAW 2523, 2008**Mobile Food Vending**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Operate mobile food store without vending licence	10.1	\$100.00	\$375.00	\$125.00	Yes
Fail to maintain mobile food permissions for premises as required	10.2	\$100.00	\$75.00	\$125.00	Yes
Operate mobile food store in locations other than designated by the City	10.5(a) 10.5(b)	\$100.00	\$75.00	\$125.00	Yes
Operate mobile Store food store on private property	10.6	\$100.00	\$75.00	\$125.00	Yes

Operate mobile food store on public property	10.7	\$100.00	\$75.00	\$125.00	Yes
Fail to maintain sanitary conditions	10.8	\$100.00	\$75.00	\$125.00	Yes
Operate without its own power source and water supply	10.9	\$100.00	\$75.00	\$125.00	Yes
Fail to provide proper waste receptacles	10.10	\$100.00	\$75.00	\$125.00	Yes

SOLID WASTE MANAGEMENT BYLAW NO.3113, 2023

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
OFFENCE	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Improper placement of collection carts on roadway, bicycle lane, sidewalk, parking lane or during snow event on collection day.	12.	\$100.00	\$75.00	\$125.00	Yes
Collection carts set out before 5AM on Collection Day or Collection Carts left at collection point after 10PM on collection day.	11.a. 11.h.	\$100.00	\$75.00	\$125.00	Yes
Failure to maintain the Collection Cart in a clean and sanitary condition	13.a.	\$100.00	\$75.00	\$125.00	Yes
Over-loading of carts on collection day – by weight or volume.	21.	\$100.00	\$75.00	\$125.00	Yes
Failure to clean any spillage from a Collection Cart before or after collection.	13.d.	\$200.00	\$150.00	\$250.00	Yes
Failure to store collection cart in a manner that is Wildlife Resistant and which otherwise avoids attracting wildlife.	13.f.	\$200.00	\$150.00	\$250.00	Yes
Removal of any Garbage, Recyclables, or Organic Waste from the Collection Carts prior to collection by the City by any person except the Owner or Occupier of the dwelling unit.	48.	\$200.00	\$150.00	\$250.00	Yes
Addition of any Garbage, Recyclables, or Organic Waste from the Collection Carts prior to collection by the City by any person except the Owner or Occupier of the dwelling unit unless agreed to by the Owner or Occupier of the dwelling unit.	49.	\$200.00	\$150.00	\$250.00	Yes
Improper use of collection cart – related to storing hazardous materials in Contractor/City owned carts.	14.b.	\$200.00	\$150.00	\$250.00	Yes
For properties excluded from the collection service, failure to arrange for a private collection service.	34.	\$200.00 per week	\$150.00	\$250.00	Yes
Disposal of Prohibited Waste, Special Waste and/or Hazardous Waste in any Collection Cart.	22.	\$500.00	\$375.00	\$500.00	Yes
For properties excluded from the collection service, accumulation of garbage, organic waste, or recyclables on the property or public property.	34.	\$500.00	\$375.00	\$500.00	Yes
Obstructing or interfering with the	53.	\$500.00	\$375.00	\$500.00	Yes

Contractor, Bylaw Enforcement Officer or other representative of the City from carrying out their functions pursuant to this Bylaw, including on any inspection by the City.					
Solid Waste Contamination Management Policy Step 5 for each collection cycle infraction		\$200.00	\$150.00	\$250.00	Yes

PREVENTION OF PUBLIC NUISANCES BYLAW NO. 2804, 2014

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Noise which disturbs	5(a)	\$500.00	\$375.00	\$500.00	No
Construction outside of permitted hours	5(b)	\$500.00	\$375.00	\$500.00	No
Operation of power gardening tool/power tool/machine outside of permitted hours	5(c)	\$500.00	\$375.00	\$500.00	No
Keeping of animal or bird which disturbs	5(d)	\$500.00	\$375.00	\$500.00	Yes
Feeding or keeping of pigeons on private property	5(e)	\$500.00	\$375.00	\$500.00	Yes
Operate radio, stereophonic equipment or public address system that disturbs	5(h)	\$500.00	\$375.00	\$500.00	No
PROPERTY MAINTENANCE					
Unightly property	3(a)	\$100.00	\$75.00	\$125.00	Yes
Fail to remove graffiti	3(b)	\$200.00	\$150.00	\$250.00	Yes
Fail to remove rubbish	3(b)	\$100.00	\$75.00	\$125.00	Yes
Fail to clear vegetation	4(i)	\$100.00	\$75.00	\$125.00	Yes
Fail to clear insects	4(ii)	\$100.00	\$75.00	\$125.00	Yes
Accumulation of rubbish/stagnant water	2(a)	\$100.00	\$75.00	\$125.00	Yes
Deposit rubbish	2(b)	\$100.00	\$75.00	\$125.00	Yes
Place graffiti	2(c)	\$500.00	\$375.00	\$500.00	Yes
Emission of nuisance smoke	8	\$500.00	\$375.00	\$500.00	Yes
Fail to keep sidewalk clean	9	\$100.00	\$75.00	\$125.00	Yes
Fail to remove snow from roof	10	\$75.00	\$50.00	\$100.00	Yes
Fail to keep overhanging trees/shrubs trimmed	13(c)	\$100.00	\$75.00	\$125.00	Yes

Parks and Open Spaces Regulation Bylaw, Bylaw No. 3121

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Unauthorized vehicle of motor vehicle, motorcycles, dirt bikes, all -terrain vehicles	5.7 (a)	\$100.00	\$75.00	\$125.00	No
Person must not consume liquor in park or open space	5.8(a)	\$100.00	\$75.00	\$125.00	No
Person must not consume cannabis in park or open space	5.8(b)	\$100.00	\$75.00	\$125.00	No
Person must not smoke or vape in park or open space	5.8(c)	\$100.00	\$75.00	\$125.00	No
Person must not consume illicit drugs in park or open space	5.8(d)	\$100.00	\$75.00	\$125.00	No
No Cutting, Pruning alteration of natural feature	6.2	\$100.00	\$75.00	\$125.00	Yes
No damage or Tampering of any tree, shrub, plant material building, structure, equipment, fence, etc.	6.3	\$500.00	\$375.00	\$500.00	Yes
No Fouling or Polluting.	6.4	\$100.00	\$75.00	\$125.00	Yes

SIGN BYLAW No. 2760, 2013

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Sign placement without permit	4	\$500.00	\$375.00	\$500.00	Yes
Sign causing obstruction	7.1.2	\$500.00	\$375.00	\$500.00	Yes
Sign causing obstruction	7.1.3	\$500.00	\$375.00	\$500.00	
No encroachment agreement	7.1.4	\$500.00	\$375.00	\$500.00	Yes
Fail to maintain sign	7.2.1	\$500.00	\$375.00	\$500.00	Yes
Fail to remove abandoned sign	8.1	\$200.00	\$150.00	\$250.00	Yes

TRAFFIC REGULATION BYLAW No. 1926, 1996

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Stand or loiter to obstruct, impede	26(a)	\$100.00	\$75.00	\$125.00	Yes
Solicit to cause obstruction	26(b)	\$100.00	\$75.00	\$125.00	Yes
Operate a vehicle or animal upon any sidewalk or boulevard	28	\$100.00	\$75.00	\$125.00	Yes
Cycle/skateboard on sidewalk	67	\$100.00	\$75.00	\$125.00	Yes
Cycle/skateboard in restricted area	67	\$100.00	\$75.00	\$125.00	Yes

Park cycle on sidewalk	68	\$100.00	\$75.00	\$125.00	Yes
Dig up highway	70(a)	\$500.00	\$375.00	\$500.00	Yes
Excavate under highway	70(a)	\$500.00	\$375.00	\$500.00	Yes
Cut down/remove trees	70(a)	\$500.00	\$375.00	\$500.00	No
Damage to City property	70(b)	\$500.00	\$375.00	\$500.00	No
Change highway level	70(c)	\$100.00	\$75.00	\$125.00	No
Stop flow of water	70(c)	\$100.00	\$75.00	\$125.00	No
Place device/structure on highway	70(d)	\$500.00	\$75.00	\$125.00	Yes
Construct/maintain ditch causing damage	70(e)	\$500.00	\$375.00	\$500.00	Yes
Deface highway/structure	70(f)	\$500.00	\$375.00	\$500.00	Yes
Erect sign on highway	70(g)	\$200.00	\$150.00	\$250.00	Yes
Remove/alter sign on highway	70(g)	\$200.00	\$150.00	\$250.00	Yes
Move vehicle/animal over boulevard	70(h)	\$100.00	\$75.00	\$125.00	Yes
Construct boulevard crossing	70(i)	\$100.00	\$75.00	\$125.00	Yes
Fail to place safety devices	78	\$500.00	\$375.00	\$500.00	Yes

ZONING BYLAW No. 2500. 2007

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Obstruct vision at intersection	6.7.1	\$500.00	\$375.00	\$500.00	Yes
Over height fence	6.8.1	\$500.00	\$375.00	\$500.00	Yes
Improper maintenance of fence around swimming pool	6.9.9	\$200.00	\$150.00	\$250.00	Yes
Derelict vehicle storage	6.11.1	\$500.00	\$375.00	\$500.00	Yes
Storage of unauthorized vehicles	6.11.3	\$500.00	\$375.00	\$500.00	Yes

TRUCK ROUTE BYLAW No. 1988, 1997

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Failure to remain on truck route	4	\$200.00	\$150.00	\$250.00	Yes
Failure to obtain a permit	6	\$500.00	\$375.00	\$500.00	Yes
Park truck off truck route	8	\$500.00	\$375.00	\$500.00	Yes

SECOND-HAND DEALERS BYLAW No. 2524, 2008

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Fail to establish/maintain Second-Hand Dealers register	2.1	\$500.00	\$375.00	\$500.00	Yes
Fail to register address	2.2(a)	\$200.00	\$150.00	\$250.00	Yes
Fail to confirm identity	2.2(b)	\$200.00	\$150.00	\$250.00	Yes
Fail to record description of goods	2.2(c)	\$200.00	150.00	\$250.00	Yes
Fail to record price	2.2(e)	\$200.00	150.00	\$250.00	Yes
Fail to record date	2.2(f)	\$200.00	\$150.00	\$250.00	Yes
Fail to transmit	2.3(b)	\$300.00	\$225.00	\$375.00	Yes
Receive property from minor	2.9	\$500.00	\$375.00	\$500.00	Yes
Dispose of property within 30 days	2.11(a)	\$500.00	\$375.00	\$500.00	Yes
Dispose of property within 30 days	2.11(a)	\$500.00	\$375.00	\$500.00	Yes

STORM SEWER BYLAW No. 1402, 1986

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
CONTRAVENTION	SECTION	PENALTY	EARLY PAYMENT PENALTY	LATE PAYMENT PENALTY	COMPLIANCE AGREEMENT AVAILABLE
Prohibited discharges	2.8(a) to (i)	\$500.00	\$375.00	\$500.00	No

APPENDIX B
MUNICIPAL TICKETS

SIGN BYLAW No. 2760, 2013

Column 1	Column 2	Column 3	Column 4
OFFENCE	SECTION	FINE	EARLY PAYMENT FINE
Prohibited signs	3	\$1000.00	\$750.00
Unauthorized sign	4.1.2	\$1000.00	\$750.00
Unauthorized sign	7.1.1	\$1000.00	\$750.00

ZONING BYLAW No. 2500, 2007

Column 1	Column2	Column 3	Column 4
OFFENCE	SECTION	FINE	EARLY PAYMENT FINE
No fence around private swimming pool	6.8.6	\$1000.00	\$750.00

FILL PLACEMENT AND SOIL REMOVAL BYLAW No. 2359, 2004

Column 1	Column2	Column 3	Column 4
OFFENCE	SECTION	FINE	EARLY PAYMENT FINE
Placement of fill or removal of soil without permit	5.1	\$1000.00	\$750.00
Placement of Other Material without permit	5.2	\$1000.00	\$750.00
Placement of fill or removal of soil in Agricultural Land Reserve without written approval of Agricultural land Commission	5.3	\$1000.00	\$750.00
Failure to remove fill placed on land without permit or failure to replace soli removed without permit	5.4	\$1000.00	\$750.00

TREE PROTECTION AND MANAGEMENT BYLAW No. 2850, 2027

Column 1	Column2	Column 3	Column 4
OFFENCE	SECTION	FINE	EARLY PAYMENT FINE
Cutting or removal of tree on protected tree without permit	6.1	\$1000.00	\$750.00
Carrying out tree damaging activities on protected tree	6.1	\$1000.00	\$750.00
Failure to comply with terms of permit	6.1	\$1000.00	\$750.00
Removal of remains of a tree subject to this bylaw prior to completion of investigation by a Designated Bylaw	6.2	\$1000.00	\$750.00

Enforcement Officer			
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