

**CITY OF COURTENAY  
MANAGEMENT REPORT**

<b>DEPARTMENT</b>	INFRASTRUCTURE AND ENVIRONMENTAL ENGINEERING SERVICES
<b>DIRECTOR</b>	CHRIS DAVIDSON
<b>DATE UPDATED</b>	May 28, 2025



INITIATIVE	PROJECT PHASE	ANTICIPATED COMPLETION DATE	% OF TASK COMPLETE	UPDATE & COMMENTS
<b>Capital Projects</b>				
1st St Lift Station	Construction	Q4 2024	100%	Construction complete. 1% over budget.
6th St Active Transportation Bridge	Construction	Q3 2026	15%	Construction contract awarded. Contractor working on submittals. On-site construction starts fall of 2025.
McPhee Meadows	Construction	Q3 2025	10%	Tender issued. Construction through the summer. Complete Fall 2025.
Puntledge Sewer/Comox Rd Crossing	Construction	Q2 2025	98%	Construction complete. Project under budget.
Anderton Demolitions (Anderton Arms, Cona Hostel, Bridge Building)	Demolition	Q3 2025	15%	Construction contract awarded. Demolition to occur this summer.
East Side Firehall	Detailed Design	Q4 2025	10%	RFP for architectural design to be issued soon.
Lake Trail MUP	Detailed Design	Q2 2025	99%	Detailed Design complete. Permitting outstanding. Report back to Council soon.
McPhee Water/Sewer	Detailed Design	Q4 2025	15%	Design contract awarded.
South Courtenay Sewer	Detailed Design	Q4 2025	5%	Developing RFP.
Anderton Sanitary Lift Station	Options Analysis	Q3 2025	15%	Options Analysis contract has been awarded.
East -West Multi Use Path Connector (Tunner MUP)	Options Analysis	Q2 2025	100%	Options Analysis complete. Report back to Council soon.
Memorial Outdoor Pool	Options Analysis	Q2 2025	30%	Options Analysis nearing completion. Report back to Council Summer 2025.
Ryan Road from Sandwick to Back Rd - Sidewalk/Bike Lane	Options Analysis	Q2 2025	100%	Options Analysis complete. Report back to Council soon. Detailed Design planned for this year.
<b>Operational Projects</b>				
2025 Corporate Emissions Inventory and LGCAP survey	Annual Submission	Q3 2025	50%	Annual GHG emissions inventory and provincial LGCAP survey is being prepared, and is due July 31, 2025.
Standardized municipal asset reporting & tracking (Asset Management Data Blueprint)	Asset Management	Q1 2026	5%	TOR complete. Quote to be updated and contract to be executed
Performance-Based Asset Management Renewal Framework	Asset Management	Q4 2025	14%	Data collection and workshop facilitation underway, 1/7 complete
Air Quality Initiative (Partner CVRD)	Maintenance	On-going	100%	Seasonal communications campaign launched. Purple Air Monitor Network in service.
Home Energy Navigator Program	Maintenance	On-going	100%	In collaboration with the CVRD, this program offers support to home owners looking to make energy efficiency upgrades.
Corporate Climate Action Plan	Master Plan	Q4 2025	50%	Zero Emissions Vehicle study at 95%. Corporate Facility Energy Management Plan is at 60%, and is on track to be complete by Fall. RFP for overreaching Corporate Climate Action Plan update is being prepared.
Integrated Rainwater Management Plan	Master Plan	Q4 2024	100%	Adopted by council, follow-up work to initiate implementation projects starting in 2025.
Dike Replacement/Flood Mitigation Planning (Flood Management Plan)	Master Plan	Q3 2024	100%	Adopted by council, follow-up work to initiate implementation projects starting in 2025.
Anderton Dike Remediation	Preliminary Design	Q4 2025	2%	DRIF grant received, RFP being prepared.
<b>CVRD - Regional Project</b>				
Sewer Conveyance Project	Project Liaison			Support on-going.
Sewer Extension South	TACPAC Member			TACPAC completed.
Water Master Plan	Project Liaison			Support on-going.
Liquid Waste Management Plan	TAC Member			Support on-going.
Coastal Flood Adaptation Strategy	TAC Member			Support on-going.