



INITIATIVE	DETAILS	ANTICIPATED COMPLETION	% OF TASK	UPDATE & COMMENTS
Operational Projects				
2024 Annual Report	Legislated requirement	COMPLETE	100%	Complete - Report to Council June 25th, 2025
Privacy Management Plan - Legislative Compliance	Legislative requirements	Spring 2025	40%	New position approved in 2025 budget, will resume work when resource starts.
TEMPEST - Calls for Service	Bylaw mobile reporting	COMPLETE	100%	Complete - in implementation. Staff training complete, procedures created, mobile service is active.
Cemetery Review	Review cemetery bylaw, fees and charges.	Early Summer 2025	80%	Anticipate report to Council early summer 2025.
VOIP	Phone system replacement	COMPLETE	100%	Transition completed.
Accessibility Plan	Legislative Requirements	Summer 2025	10%	We are currently looking at bringing on a co-op student to lead this project.
Communication and Engagement Implementation Strategy	10 year service implementation plan	Winter 2025	5%	Contract awarded. Internal interviews are being scheduled.
Public Notice Bylaw	Statutory ad notice locations.	Summer 2025	10%	Research and authority - working on report to Council.
SPCA Contract and Kennel Service Changes	Replace SPCA services	COMPLETE	100%	New vendor identified, contract signed, public communication completed.
IT Customer Service Experience and Strategic Planning	Review current service levels, identify gaps, future needs, and develop strategic plan for IT service delivery.	In Progress	10%	Internal customer experience survey launch May 2025.
Office 365 Implementation		Summer 2025	40%	Technical implementation work is underway, and Change Management approach to communications and training have started.
Strategic Initiatives				
Review Committee, Commission and Board Review (2023)	Review existing structure, TOR and report back to Council	Summer 2025	50%	Draft report for the COW is in review. Looking at available times for COW.
Anti-Racism Strategy (2023)	Develop an anti-racism strategy for the City	On hold	5%	Requires capacity from all departments - not currently possible due to impacts and other priority work.
Resident Satisfaction Survey (2024)	Resident satisfaction survey - statistically significant survey	COMPLETE	100%	Final report was presented to Council.
Resident Satisfaction Survey (2025)	Resident satisfaction survey - statistically significant survey	Fall 2025	10%	RFP for remaining 3 years and biannual surveys live.
Engagement Strategy	Engagement Strategy	COMPLETE	100%	Final report approved by Council.
Website Replacement	Website Replacement	2024/2025	90%	Launch date: July 22. Substantially complete, currently in BETA testing.
Personal Belonging Storage Options Analysis		On hold	10%	On hold due to capacity as other projects and emerging issues have taken priority.
First Nations Relationship Building	Reconciliation Framework City Manager/Director Corporate Services	Ongoing	5%	Working with specialist to develop training for Council and staff.
Animal Control Bylaw Update		Summer 2025	30%	Defining project scope. Anticipate report to Council in early 2025.
Traffic Regulation Bylaw Update		Winter 2025	30%	Defining project scope. Anticipate report to Council in early 2025.
Bylaw Adjudication Bylaw		COMPLETE	100%	Adjudication process in implementation.
Hold Council Engagement Sessions in Community		On Hold	5%	This is under consideration as part of Council's Strategic Plan review process.