



The Corporation of the City of Courtenay

Bylaw No. 3210

A bylaw to provide for alternative means of providing notice to the public.

WHEREAS Section 94.2 of the *Community Charter*, authorizes Council, by bylaw, to provide for alternative means of publishing a public notice;

AND WHEREAS Council has determined alternative means to provide public notice, which it considers to be reliable, suitable, and accessible, as prescribed by the *Public Notice Regulation B.C. Reg. 52/2022*;

NOW THEREFORE the Council of the City of Courtenay, in open meeting assembled, enacts as follows:

Citation

1. This Bylaw shall be cited as “Public Notice Bylaw No. 3210”.

Definitions

2. In this Bylaw:

“**City**” means the City of Courtenay;

“**Website**” means the official website of the City of Courtenay, courtenay.ca;

“**Social Media**” means any social media account or page operated or authorized by the City of Courtenay for the purpose of public communication, including but not limited to Facebook and/or Instagram;

“**Alternative means of publication**” means an alternative means of providing public notice in accordance with section 94.2 of the *Community Charter*;

“**Newspaper**” has the same meaning as in the *Community Charter*;

“**Notice**” or “**Public Notice**” means a notice required to be given to the public in accordance with Section 94 of the *Community Charter*;

“**Public Notice Posting Place**” has the same meaning as in the City of Courtenay Council Procedure Bylaw;

3. Any enactment referred to herein is a reference to an enactment of British Columbia and its regulations, as amended or replaced from time to time.

Alternative Means of Publishing a Notice

4. When the City is required under a provision of the *Community Charter*, *Local Government Act*, or any other enactment to give public notice, in addition to posting a notice at the Public Notice Posting Places if required, notice shall be provided as follows:

- a) By publishing it in a newspaper at least one time at least 7 days prior to consideration of the matter by City Council;
 - b) By publishing it on the City’s Social Media at least one time on at least one account, at least 7 days prior to consideration of the matter by City Council;
5. If a matter requires public notice but does not require Council consideration, the City shall provide notice using the methods set out in section 4 of this Bylaw, in accordance with section 94.2 of the *Community Charter* or other relevant statutory provisions.

Additional Notices

6. The notice requirements set forth in this Bylaw are minimum requirements and are not intended to limit Council or staff’s discretion to provide additional notices, utilizing different or additional methods or repeating notice.

Severability

7. If any portion of this Bylaw is declared invalid by a court, the invalid portion shall be severed and the remainder of the Bylaw is deemed valid.

Read a first time this 11th day of February, 2026

Read a second time this 11th day of February, 2026

Read a third time this 11th day of February, 2026

Adopted this [day] day of [month], [year]

Mayor Bob Wells

Corporate Officer Adriana Proton