



THE CORPORATION OF THE CITY OF COURTENAY
COUNCIL MINUTES

Meeting #: R1/2023
Date: January 11, 2023
Time: 4:00 pm
Location: CVRD Civic Room, 770 Harmston Ave, Courtenay

Council Present: B. Wells
W. Cole-Hamilton
D. Frisch
D. Hillian
E. Jolicoeur
M. McCollum
W. Morin

Staff Present: G. Garbutt, City Manager (CAO)
A. Langenmaier, Director of Financial Services
K. O'Connell, Director of Corporate Services
C. Rushton, Director of Recreation, Culture and Community Services
S. Hainsworth, Manager of Procurement & Risk
A. Proton, Manager of Legislative Services
C. Dallamore, Legislative Coordinator

1. CALL TO ORDER

Mayor Wells called the meeting to order at 4:02 pm and respectfully acknowledged that the land on which the meeting was conducted is the Unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

2. INTRODUCTION OF LATE ITEMS

With no late items or objections, Council proceeded with the agenda as presented.

3. ADOPTION OF MINUTES

3.1 Public Hearing Minutes - December 12, 2022

3.2 Regular Council Minutes - December 12, 2022

Moved By Cole-Hamilton

Seconded By McCollum

THAT Council adopt the December 12, 2022 Public Hearing minutes and Regular Council minutes.

CARRIED

4. DELEGATIONS

4.1 Project Watershed - Kus-kus-sum Project Updates

Council received a presentation from Caitlin Pierzchalski, Executive Director - Project Watershed on the progress of the Kus-kus-sum project including updates for the 2023/2024 work plan, and long-term planning items.

Work continues this year including re-vegetation of native species (10,000 plants), continued regrading, flood maintenance and investigation of steel-piling wall removal. Funding for 84% of the total cost of the project has been raised.

5. STAFF REPORTS

5.1 Recreation, Culture and Community Services

5.1.1 Comox Valley Aquatic Service Needs Strategy Draft Report

Moved By Hillian

Seconded By Frisch

THAT the Draft Comox Valley Aquatic Services Needs Strategy (Attachment 1) be received for information and Council direct staff to proceed with posting the draft report for public engagement and feedback.

CARRIED

6. EXTERNAL REPORTS AND CORRESPONDENCE

6.1 Comox Valley Airport - Request for Letter of Support for BC Air Access Grant

Moved By Frisch

Seconded By Hillian

THAT Council direct staff to provide a letter of support to the Comox Valley Airport for the 2023 BC Air Access Program.

CARRIED

6.2 Courtenay Airpark Association - Request for Letter of Support for 2023 BC Air Access Grant

Moved By McCollum

Seconded By Hillian

THAT Council direct staff to provide a letter of support to the Courtenay Airpark Association for the 2023 BC Air Access Program.

CARRIED

7. COUNCIL REPORTS

7.1 Councillor Cole-Hamilton

Councillor Cole-Hamilton submitted a report of activities, see agenda.

7.2 Councillor Frisch

No report provided.

7.3 Councillor Hillian

Councillor Hillian submitted a report of activities, see agenda.

7.4 Councillor Jolicoeur

No report provided.

7.5 Councillor McCollum

No report provided.

7.6 Councillor Morin

Councillor Morin submitted a report of activities, see agenda.

7.7 Mayor Wells

No report provided.

8. COUNCIL RESOLUTIONS

8.1 Arden School Safety Improvements - Councillor McCollum

Moved By McCollum

Seconded By Cole-Hamilton

WHEREAS school active travel planning has many benefits for students, the community, and the environment, and

WHEREAS the Arden Green Team wishes to develop safe active travel opportunities for Arden Elementary students and families,

THEREFORE BE IT RESOLVED THAT Council direct staff to prepare a report that outlines the options, costs and feasibility for the safety improvements requested by the Arden Green Team Delegation on Nov 21, 2022,

AND THAT Council direct staff to develop a Safe and Active Schools Program for all schools in Courtenay, in conjunction with the School District that will identify traffic safety issues on fronting and adjacent streets to schools, recommend short- and long-term mitigation measures, and create a capital program, including an implementation plan, for school traffic safety improvements across the City.

CARRIED

9. UNFINISHED BUSINESS

9.1 Wachiay Affordable Housing Project - 1679 McPhee Avenue

Moved By Hillian

Seconded By Morin

THAT the City of Courtenay pay the City's portion of the development cost charges, up to \$100,000, for the Wachiay Affordable Housing Project at 1679 McPhee Avenue, and

THAT the funds be allocated from the Housing Reserve Fund.

CARRIED

9.2 Council Appointments (Alternates)

Moved By Cole-Hamilton

Seconded By Hillian

THAT Council make the following appointments for 2023, or until amended by Council:

- Heritage Commission Alternate – Councillor Hillian
- Court of Revision (Parcel Tax Review Panel) Alternates – Councillors Cole-Hamilton, Hillian, McCollum, Morin
- Community Drug Strategy Committee Alternate – Councillors Cole-Hamilton, Morin
- Comox Valley Community Action Team Alternate – Councillors Cole-Hamilton, Morin
- Comox Valley Social Planning Society Alternate – Councillor Jolicoeur
- Physician Recruitment Committee Alternate – Mayor Wells
- Kus-kus-sum Restoration Project Watershed Alternate – Mayor Wells
- Comox Valley Early Years Collaborative Alternate – Councillor Cole-Hamilton
- Junction Community Advisory Committee Alternate – Mayor Wells
- Comox Valley Food Policy Council Alternate – Councillor Jolicoeur

CARRIED

10. NOTICE OF MOTION

10.1 Nomination to FCM Board of Directors - Councillor Cole-Hamilton

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction; and

WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government;

THEREFORE BE IT RESOLVED that Council of the City of Courtenay endorse Councillor Will Cole-Hamilton to stand for election on FCM’s Board of Directors for the period starting in January 2023 and ending May 31, 2023; and

BE IT FURTHER RESOLVED that Council assume all costs associated with Councillor Will Cole-Hamilton attending FCM’s Board of Directors meetings.

11. BYLAWS

11.1 For First, Second and Third Readings

11.1.1 Delegation of Purchasing Authority Bylaw No. 3082, 2023

Moved By McCollum

Seconded By Frisch

THAT Council give first, second and third readings to the Delegation of Purchasing Authority Bylaw No. 3082, 2023.

CARRIED

Moved By Frisch

Seconded By Jolicoeur

THAT Council approve the “Procurement Policy, Council policy 1200.00.02-CP”.

CARRIED

11.2 For Third Reading

11.2.1 Zoning Amendment Bylaw No. 3072, 2022 (1540 Willemar Ave)

Moved By Frisch

Seconded By McCollum

THAT Council give third reading to "Zoning Amendment Bylaw No. 3072, 2022" (1540 Willemar Ave).

CARRIED

11.3 For Adoption

11.3.1 Property Tax Installment Payment Plan Bylaw No. 3085, 2022

Moved By McCollum

Seconded By Frisch

THAT Council adopt "Property Tax Instalment Payment Plan Bylaw No. 3085, 2022".

CARRIED

12. IN CAMERA RESOLUTION

Moved By Cole-Hamilton

Seconded By Hillian

THAT Council close the meeting to the public pursuant to the following subsections of the *Community Charter*:

90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(g) litigation or potential litigation affecting the municipality; and

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

13. ADJOURNMENT

Mayor Wells terminated the open portion of the meeting at 6:45 pm. Following the conclusion of the in camera portion of the meeting, Mayor Wells terminated the meeting at 7:54 pm.

CERTIFIED CORRECT

Adopted by Council January 25, 2023

Mayor Bob Wells

Adriana Proton, Corporate Officer