



THE CORPORATION OF THE CITY OF COURTENAY  
**COUNCIL MINUTES**

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**Meeting #:** R14/2023  
**Date:** July 26, 2023  
**Time:** 4:00 pm  
**Location:** CVRD Civic Room, 770 Harmston Ave, Courtenay

**Council Present:** W. Morin, Acting Mayor  
D. Frisch  
D. Hillian  
E. Jolicoeur (electronic)  
M. McCollum

**Regrets:** B. Wells  
W. Cole-Hamilton

**Staff Present:** G. Garbutt, City Manager (CAO)  
C. Davidson, Director of Engineering Services  
A. Langenmaier, Director of Financial Services  
M. Wade, Director of Development Services  
K. Collins, Manager of Recreation Programming (electronic)  
N. Gothard, Manager of Community and Sustainability Planning (electronic)  
A. Proton, Manager of Legislative Services  
M. Grimsrud, Planner II (electronic)  
R. Matthews, Deputy Corporate Officer

**1. CALL TO ORDER**

Acting Mayor Morin called the meeting to order at 4:00 pm and respectfully acknowledged that the land on which the meeting was conducted is the Unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Councillor Hillian expressed his condolences to the K'ómoks First Nation and the Comox Valley for the loss of Mary Everson, the matriarch of the Everson family who was a fixture in the local community and beyond. Mary grew up with a strong foundation of traditional culture and shared that guidance and knowledge through her lifetime with all those around her.

Councillor Jolicoeur acknowledged that on August 26<sup>th</sup> the Comox Valley will celebrate its first ever Pride Parade and Pride in the Park event co-hosted by Queer Culture and the Comox Valley Pride Society. The Pride Parade begins at 12:00 pm at the intersection of Fitzgerald Avenue and 5<sup>th</sup> Street and will end at Simms Park where festivities continue for Pride in the Park until 5:00 pm.

## **2. INTRODUCTION OF LATE ITEMS**

Without objections, Acting Mayor Morin added Item 5.2 Request for Letter of Support - Immigrant Welcome Centre, to the agenda.

## **3. ADOPTION OF MINUTES**

### **3.1 Regular Council Minutes - July 12, 2023**

**Moved By** Hillian

**Seconded By** Frisch

THAT Council adopt the July 12, 2023 Regular Council minutes.

**CARRIED**

### **3.2 Public Hearing Minutes - July 19, 2023**

**Moved By** Hillian

**Seconded By** McCollum

THAT Council adopt the July 19, 2023 Public Hearing minutes.

**CARRIED**

## **4. STAFF REPORTS**

### **4.1 Recreation, Culture and Community Services**

#### **4.1.1 Courtenay and District Memorial Outdoor Pool – Free Public Admission Pilot**

**Moved By** Frisch

**Seconded By** Jolicoeur

THAT Council direct staff to implement a pilot program offering free public admission at the Courtenay and District Memorial Outdoor Pool from August 8, 2023 to September 1, 2023 and that staff report back in the fall on the results of the pilot program.

**CARRIED**

**5. EXTERNAL REPORTS AND CORRESPONDENCE**

**5.1 Lost Cat Signs - Debi Lister**

**Moved By** Frisch

**Seconded By** Hillian

THAT Council uphold the Parks Control Bylaw No. 1664 and not allow the placement of any sign within the limits of a park;

THAT staff work with Debi Lister to approve the placement of "lost cat" signs using the sign permit process as outlined in the Traffic Regulation Bylaw No. 1926, 1996, to allow for the installation of an approved sign(s) within the road allowance at the entrance to Condensory Park;

AND THAT the sign permit expiration date be extended from thirty days to one hundred and twenty days.

**CARRIED**

**5.2 Request for Letter of Support - Immigrant Welcome Centre**

**Moved By** McCollum

**Seconded By** Frisch

THAT Council send a letter of support for the Immigrant Welcome Centre's funding application to expand their facilities for English language learners to the Province of BC.

**CARRIED**

**6. INTERNAL REPORTS AND CORRESPONDENCE**

**6.1 Parks and Recreation Advisory Commission (PRAC) Meeting Minutes - April 6, 2023**

**Moved By** Hillian  
**Seconded By** Frisch

THAT Council receive the April 6, 2023 Parks and Recreation Advisory Commission minutes.

**CARRIED**

## **6.2 Update to Zoning Amendment Bylaw No. 2973 – Lannan Road**

**Moved By** Frisch  
**Seconded By** Hillian

THAT Council receive the "Update to Zoning Amendment Bylaw No. 2973 – Lannan Road" briefing note.

**CARRIED**

## **7. COUNCIL REPORTS**

### **7.1 Councillor Cole-Hamilton**

Councillor Cole-Hamilton submitted a report of activities, see agenda.

### **7.2 Councillor Frisch**

Councillor Frisch submitted a report of activities, see agenda.

### **7.3 Councillor Hillian**

Councillor Hillian acknowledged the following events:

- July 19 - Attended as Chair of the CSRHD Board an announcement by Premier David Eby for a new 153-bed long term care facility in Campbell River. Councillor Hillian acknowledged the hard work of the CSRHD Board members for their years of advocating for long term care facilities in the region.
- July 25 - CVRD Board meeting discussed the rationale behind the current Stage 2 water restrictions for the Comox Valley Water System after receiving concerns from the public about water conservation as we witness many parts of the country and world experiencing severe

drought and forest fire conditions. Councillor Hillian advised that the Comox Lake Reservoir is not in danger of running out of water but still encouraged residents to conserve water at this time.

Geoff Garbutt, City Manager, provided a statement regarding the Stage 2 water restrictions and how the City undertakes water education and enforces restrictions within its boundaries, which includes a combination of seasonal educators and if necessary, city bylaw staff.

#### **7.4 Councillor Jolicoeur**

Councillor Jolicoeur reviewed his attendance at the following events:

- July 22 - 51<sup>st</sup> Annual Market Day 2023 - Councillor Jolicoeur thanked the DCBIA, event volunteers and downtown businesses for all their efforts coordinating this year's successful event.
- July 25 - Comox Valley Land Trust's event celebrating its purchase and transfer of the Morrison Creek Headwaters 275-hectare parcel which will protect the land from logging and development.

#### **7.5 Councillor McCollum**

No report provided.

#### **7.6 Councillor Morin**

Councillor Morin reviewed her attendance at the following event:

- Sunnydale Golf and Country Club's 100<sup>th</sup> Anniversary celebration

### **8. UNFINISHED BUSINESS**

#### **8.1 Dawn Collins - Cycling Without Age (Courtenay Chapter)**

**Moved By** Hillian

**Seconded By** Frisch

THAT Council send a letter to thank Dawn Collins for the Cycling Without Age presentation and her personal efforts, and note that while the City is unable to consider financial or in-kind contributions to an informal group, should Cycling

Without Age achieve non-profit status Ms. Collins is encouraged to resubmit her contribution request for Council's consideration.

**CARRIED**

**9. BYLAWS**

**9.1 For First, Second and Third Readings**

**9.1.1 Zoning Amendment Bylaw No. 3063 – 1814 Grieve Ave**

**Moved By** Frisch

**Seconded By** McCollum

THAT Council give First, Second and Third Readings to "Zoning Amendment Bylaw No. 3063" (1814 Grieve Ave) subject to the following conditions prior to adoption:

- a. 219 Covenant for Community Amenity Contributions;
- b. 219 Covenant to ensure a 3 m vegetation buffer is installed along the northeast and southeast property lines; and
- c. A Preliminary Layout Review be issued.

**CARRIED**

**Opposed: Councillor Jolicoeur**

**9.1.2 Zoning Amendment Bylaw No. 3095 – 4655a Madrona Place**

**Moved By** McCollum

**Seconded By** Hillian

THAT Council give First, Second and Third Readings to " Zoning Amendment Bylaw No. 3095" to amend Zoning Bylaw No. 2500, 2007, Part 24 – Industrial Two Zone (I-2), section 8.24.1 *Permitted Uses* to add day care use in Unit A of Strata Lot 5, District Lot 236, Comox District, Strata Plan VIS5235 (4655a Madrona Place).

**CARRIED**

**9.2 For Third Reading**

**9.2.1 Zoning Amendment Bylaw No. 3037 – 1590 Piercy Avenue**

**Councillor Frisch declared a conflict of interest as he has a contract with the applicant, and left the meeting at 5:15 pm.**

**Moved By** McCollum

**Seconded By** Hillian

THAT Council give Third Reading to "Zoning Bylaw No. 3037, 2023" (1590 Piercy Ave);

AND THAT Final Reading of the bylaw be withheld pending:

a. registration of a Section 219 covenant to secure the community amenity contributions of \$40,000, to be provided prior to issuance of a building permit; and

b. registration of an easement to permit drainage from the subject property on to the Island Corridor Foundation lands.

**CARRIED**

**Councillor Frisch returned to the meeting at 5:30 pm.**

**9.3 For Adoption**

**9.3.1 Council Remuneration Repeal Bylaw No. 3103**

**Moved By** McCollum

**Seconded By** Frisch

THAT Council adopt "Council Remuneration Repeal Bylaw No. 3103."

**CARRIED**

**10. ADJOURNMENT**

Acting Mayor Morin terminated the meeting at 5:32 pm.

**CERTIFIED CORRECT**

Adopted by Council August 30, 2023

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Acting Mayor Wendy Morin

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Adriana Proton, Corporate Officer