

DEPARTMENT	PUBLIC WORKS SERVICES
DIRECTOR	KYLE SHAW



INITIATIVE	DETAILS	ANTICIPATED COMPLETION DATE	% OF TASK COMPLETE	UPDATE & COMMENTS
CAPITAL PROJECTS:				
Civic - Centre for Arts - Accessibility	Install accessible door openers	Carry forward	95%	Carry to 2024; system installed, awaiting commissioning
Civic - Centre for Arts - HVAC	Needs assessment for 2024 design/replacement	Complete	100%	Complete. RCCS, PWS, and cultural partner of future needs required.
Civic - City Hall - Renovation	New meeting room and staff offices	Complete	100%	Complete
Civic - Filberg Centre - Stairs	Exterior Stair Repair	Complete	100%	Stairs complete; patio needs to TBD with RCCS staff
Civic - Filberg Centre - Accessibility	Install 4 accessible door openers	Complete	100%	Complete
Civic - Lewis Outdoor Washroom	EoL roof replacement	Carry forward	10%	Carry to 2024; Quotes over budget.
Civic - LINC	EoL roof replacement	Carry forward	10%	Carry to 2024; Quotes over budget.
Civic - Museum - Façade	Repair of deteriorating masonry	Complete	100%	Complete
Civic - Museum - Lift Upgrade	Assessment/design for EOL replacement of freight elevator	Complete	100%	Complete. Consultant report does not recommend upgrade of current unit; requires RCCS, PWS, and cultural partner review.
Civic - PWS - Telus Bld. Renovation	Renovate former Telus building for staff use	Carry forward	0%	Pushed to 2024; Pending Roof Replacement
Civic - PWS - Charging Stations	Procurement & installation of PW fleet EV charge stations	Complete	100%	Contractor having connectivity issues
Civic - PWS - Training Bld.	EoL roof replacement	Carry forward	10%	Carry to 2024; Quotes over budget.
Fleet - PWS - Heavy Vehicles	Backhoe	Complete	100%	Complete
Fleet - Heavy Vehicle	Single Axle Dump Truck w/ Sander & Plow	Complete	100%	Received unit, issues resolved, invoice processed. Complete.
Fleet - Light Vehicle - 3/4 Tonne Ex Cab 4wd	Vendor - Metro Motors 2023 F-F250	TBD	90%	RFP Complete/ Contract Awarded - ETA 2024
Fleet - Light Vehicle - Hybrid SUV	Vendor - Metro Motors Ford 2023 Ford Escape Hybrid	TBD	90%	One outstanding delivery - factory recall item
Fleet - Equipment - Tow Behind Mower	Vendor - Oakcreek Golf & Turf - Progressive TD65-B Model	Complete	100%	Complete
Parks - Playground Equip. Renewal	Riverside Fitness Park	Complete	100%	Complete
Parks - Pedestrian Bridge Renewal	Riverway Trail - 31st Street	Complete	100%	Complete
Parks - Marina Storage Compound Relocation	Construction	Complete	100%	Complete
Parks - Cemetery - Lawn Crypts	Construction	Complete	100%	Complete
Trans - PCPRP - Pine Pl.	Road surface treatment	Complete	100%	Complete
Trans - PCPRP - Cedar Cres. - Hemlock Pl.	Road surface treatment	Complete	100%	Complete
Trans - PCPRP - Lewis Ave. - 17-19th	Road surface treatment	Complete	100%	Complete
Trans - PCPRP - 22nd, 23rd, 25th, Harmston & Grant	Road surface treatment	Complete	100%	Complete
Trans - CNP Implementation_2023	SDS Bylaw Update, 1st Street, Puntledge, Piercy Ave	Carry forward	55%	Carry Forward: painted bike lane installation to be actioned with line painting Q3 of 2024
Trans - CNP Implementation_2024	Cumberland Rd, Headquarters, Vanier Dr.	08/01/24	0%	In progress
UTL - Water - Water Smart Action Plan - DMZ	District Meter Zone - Zone 1	10/01/23	99%	DMZ PRV Installation @ Cowichan Ave - 120/138 Zone, Minor Contractor deficiencies
OPERATIONAL PROJECTS:				
Civic - Pool	2024 Start-up	06/03/24	10%	In Progress_June 3rd
Parks - Morrison Sr. Park	Environmental Mitigation Works	Complete	100%	Complete
Parks - Conservation	Smart Water Action Plan - Irrigation Controller Upgrade	Complete	100%	complete
Parks - Mile of Flowers	2024 Plant-in Event	05/28/24	20%	In Progress_ May 28th
Trans - Crown Isle	Speed Reduction Trial/Study/Report (40km)	Complete	100%	Complete
Trans - Snow & Ice Control	Policy Update	09/15/24	33%	In Progress
Trans - Road Condition Assessment	Condition assessment	05/01/24	85%	Preliminary review complete. Awaiting final report from contractor.
Trans - Snow & Ice Reserve Bylaw	Council Report, Bylaw	05/08/24	0%	Report to be started
Trans - FLEET - EV Review	Policy Development / Fleet Review - EV Conversion	HOLD	55%	Draft Provincial Regulations/Guidelines Under Review by Municipalities: Framework defined, emissions calculated
UTL - RecycleBC Transition Plan	Submission and Approval of RBC Transition Plan for Automated	Complete	100%	Complete and approved. Change order signed.
UTL - SW - Old Container collection	Started, undercollecting in Week 1	02/15/24	90%	Fewer old containers collected than expected, good reuse uptake. To be delivered to Merlin Plastics for recycling
UTL - SW - Contamination Mgmt	To begin Feb 2024	08/30/24	0%	Feb to May to begin followed by summer ambassadors
UTL - SW - Seasonal Excess Yard Waste	Fall 2024	12/05/24	0%	Potential pilot program budgeted, under review
UTL - Water & Sewer - Rate Review	Revamp Rate Structures; include future capital funds/reserve	10/31/23	95%	Final Report in DRAFT
UTL - Rescind SW Bylaw 2244, Update MTI Bylaw (fines)	Council Report, Bylaw (rescind), Bylaw MTI updates	04/24/24	0%	Reports to be started
UTL - Solid Waste Reserve Bylaw	Council Report, Bylaw	05/08/24	0%	Reports to be started
AM - SIIP Report to Council	Finalize SIIP, staff report	02/28/24	85%	SIIP edits needed, staff report underway
Strategic Initiatives				
Civic - EV Charging Stations	10 level 2 EV charging stations_PWS FLEET	Complete	100%	Complete
Trans - CNP Update / 5yr Implementation Plan	Complete Review, Update & Develop 5 yr Imp Plan	Complete	100%	Complete
Trans - CNP BCAT 2023 Grant	5th Street, LakeTrail MUP	Complete	100%	Complete
DCBIA - Street Lights - Laneway	BC HYDRO Lighting Review - Lanes	Complete	90%	BC Hydro confirmed 6 of 8 installations
Trans - SD71 - SASP	Safe Active School Program	TBD	10%	Anticipated RFP for the spring 2024
Trans - Traffic Calming Policy	Policy Development	04/01/24	80%	Draft policy developed and under review for finalization.
UTL - Water - Water Smart Action Plan	Update 2019 Plan, Report on outcomes, Universal Meter Options	10/30/24	25%	In progress
UTL - SW - Community Clean-up Event	Earth Day - Community Clean-up Event	04/22/24	10%	In progress