

Office of the Chief Administrative Officer

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April 26, 2024

Sent via email only

Geoff Garbutt
Chief Administrative Officer
City of Courtenay
830 Cliffe Ave
Courtenay, BC V9N 2J7

Re: Solid Waste Management Planning Process – Step 3

Our staff are requesting an opportunity to present an update on the renewal of the Solid Waste Management Plan to the City of Courtenay.

Comox Strathcona Waste Management Service (Service) is undertaking a Solid Waste Management Plan (Plan) renewal. This Plan will describe how the Service will manage garbage, recycling, yard, and food waste programs for the next decade. The Ministry of Environment and Climate Change Strategy recommends that plans be renewed every ten years to ensure that the plan reflects best practices and the evolving realities of solid waste. The Plan was updated 12 years ago, in 2012.

There are four steps of plan development, and each step builds upon the previous. The renewal process is now in *Step 3: Evaluate Strategies*. Step 3 aims to develop potential solid waste management strategies for consideration, assess the financial and administrative impacts and to consult the public on the specific strategies.

Service senior staff request an opportunity to provide a short presentation to the City of Courtenay on the progress to date and forthcoming opportunities to engage on the process as we move into this next phase of planning and public consultation.

The Comox Strathcona Waste Management service area is located in the Coast Salish, Kwakwaka'wakw, and Nuu-chah-nulth territories.

Comox Strathcona Waste Management manages over 100,000 tonnes of waste and recycled material annually and oversees a number of diversion and education programs for the Strathcona and Comox Valley Regional Districts.

Please contact Bridget Meagher, CSWM@comoxvalleyrd.ca to coordinate a date and time in May or June 2024 for such a presentation. To support climate change initiatives, we prefer a virtual participation.

Sincerely,

J. Warren

James Warren

Chief Administrative Officer

cc: Adriana Proton, Manager of Legislative Services, City of Courtenay
Marc Rutten, General Manager of Engineering Services
Vivian Schau, Senior Manager of CSWM Services
Sarah Willie, Manager of Solid Waste Planning and Policy Development