

**CITY OF COURTENAY
MANAGEMENT REPORT**

DEPARTMENT	INFRASTRUCTURE AND ENVIRONMENTAL ENGINEERING SERVICES
DIRECTOR	CHRIS DAVIDSON
DATE UPDATED	Nov 29, 2024



INITIATIVE	PROJECT PHASE	ANTICIPATED COMPLETION DATE	% OF TASK COMPLETE	UPDATE & COMMENTS
Capital Projects				
1st St Lift Station	Construction	Q4 2024	90%	Construction nearing completion. Trending to be on budget.
Puntledge Sewer/Comox Rd Crossing	Construction	Q1 2025	75%	Construction under way. Behind schedule. Groundwater conditions in Lewis Park may delay completion. Trending to be under budget.
McPhee Meadows	Detailed Design	Q1 2025	75%	Application for change being reviewed with Environment Canada and Nature Trust BC. Awaiting response. Working towards tender in 2025.
Ryan Road from Sandwick to Back Rd - Sidewalk/Bike Lane	Options Analysis	Q4 2024	99%	Options Analysis complete. Require MoTI approval for design options.
Cousins Ave. Complete St.	Options Analysis	Q4 2024	100%	Options Analysis complete. Presented to council Nov 27, 2024.
East - West Multi Use Path Connector (Tunner MUP)	Options Analysis	Q2 2024	99%	Options Analysis complete. Further engagement with MOTI needed.
Lake Trail MUP	Detailed Design	Q4 2024	100%	Detailed Design complete. Construction tender imminent. Planned for construction in early 2025.
Memorial Outdoor Pool	Options Analysis	Q1 2024	15%	RFP being finalized. Project delayed due to staff capacity.
South Courtenay Sewer	Detailed Design		0%	Project delivery model under review.
Bridge Building Demolition & Anderton Avenue Building Demolition	Design/Demolish	Q2 2025	15%	Preliminary analysis started. Working towards demolition in early 2025.
Anderton Sanitary Lift Station	Options Analysis	Q2 2025	15%	RFP being finalized. Project delayed due to staff capacity.
Operational Projects				
Dike Replacement/Flood Mitigation Planning (Flood Management Plan)	Master Plan	Q3 2024	100%	Adopted by council. Proceeding with implementation recommendations in 2025, pending budget approval.
Integrated Rainwater Management Plan	Master Plan	Q4 2024	100%	Adopted by council. Proceeding with implementation recommendations in 2025, pending budget approval.
Corporate Climate Action Plan	Master Plan	Q4 2025	20%	Zero Emissions Vehicle study at 50%. Corporate Facility Energy Management Plan awarded and applying for grants. RFP for Climate Action Plan being prepared.
Air Quality Initiative (Partner CVRD)	Maintenance	On-going	100%	Seasonal communications campaign launched. Purple Air Monitor Network in service.
2024 Corporate Emissions Inventory and LGCAP survey	Annual Submission	Q3 2024	100%	Provincial LGCAP Survey completed.
Home Energy Navigator Program	Maintenance	On-going	100%	In collaboration with the CVRD, this program offers support to home owners looking to make energy efficiency upgrades.
Anderton Dike Remediation	Risk Management & Preliminary Design		50%	Tenant relocation on-going. Preliminary Design deferred until 2025 due to capacity.
Performance-Based Asset Management Renewal Framework	Initiating	Q4 2025	5%	Notification of grant award received Nov 25, 2024 with 12 month timeline for completion. Agreement execution underway.
Strategic Priorities				
East Courtenay Firehall	Options Analysis	Q3 2024	100%	Options Analysis at 100%.
6th St Bridge	Construction	Q1 2026	20%	Construction tender package released to potential bidders.
CVRD - Regional Project				
Sewer Conveyance Project	Project Liaison			Support on-going.
Sewer Extension South	TACPAC Member			TACPAC completed.
Water Master Plan	Project Liaison			Support on-going.
Liquid Waste Management Plan	TAC Member			Support on-going.